



Annual Passports - Terms and Conditions

This document explains what it means when you purchase an Annual Passport from the National Mining Museum Scotland (NMMS). It sets out what the scheme offers, and what you can expect from NMMS when you purchase a Passport.

Please contact our Admin Team if you require this document to be presented in a different way, or if you have any questions: reception@nationalminingmuseum.com

2.0 Definitions

In these Terms and Conditions, the following words have the following meanings:

- NMMS means National Mining Museum Scotland (SC003227), a charitable trust with its headquarters at: Lady Victoria Colliery, Newtongrange, Dalkeith EH22 4QN.
- Passport Duration means the date NMMS confirms the start of your membership by email or letter, to the date your Passport is due to expire. This will be usually 12 months from the last day of the month in which we receive your first Payment.
- Passport Holder means you / another purchaser of the NMMS Passport Scheme, depending on the on the type of Passport purchased.
- Passport Card means the digital or physical cards provided to Passport Holder.
- Passport Type shall be defined according to the Products and Benefits set out below.

3.0 Products and Benefits – Passport Scheme

Passport Type	Who for	Benefits
Local Families Passport	2 adults and up to 3 children aged 7-16 Must be resident of EH22/23	Guided tour with ex-miner Access to annual Family Fun Day Access to Green Zone and Energy Lab Welcome Pack with games
Pioneers Passport	2 adults and up to 3 children aged 7-16	As above
Flexible Passport	For 1 adult and a guest that can change with each visit	As above plus Cafe & Shop Voucher worth £5

1. Each Passport provides unlimited access for 12 months to the permanent exhibition at NMMS according to the designated number of people.
2. Passports are valid for 12 months, subject to renewal with an additional fee.
3. Passports are not transferable and may only be used by the person whose name appears on the card.
4. Upon arrival, Passport Holders will be required to present their e-membership or physical membership card at the venue and may be asked to verify their identity.

5. Your Passport cannot be loaned, sold or hired.

4.0 Fees and Payments

1. We use Art Tickets (Art Fund) as a Trusted Partner for processing online payments.
3. Payment can be made by cash, debit or credit card payment.
4. Failure to renew your Passport will result in your Passport being cancelled.
5. In order to comply with HMRC, NMMS is not able to accept Charity Aid Foundation cheques or payments from Charitable Foundations as payment for the Fee.
6. Passport Holders will be advised when their Passport expires, with the option to renew.

5.0 Gift Aid

1. When you purchase a Passport, you are given the option to contribute a 10% donation towards our charities work which enables us to reclaim tax paid on your ticket through the Government's gift aid scheme (Gift Aid). By selecting the option to add Gift Aid when you make a purchase, you confirm to us that you:
 - a. Are a UK taxpayer and have paid Income Tax and/or Capital Gains Tax for the current tax year (6 April to 5 April inclusive) that is at least equivalent to the amount that you are donating to us.
 - b. Understand that other taxes such as VAT and Council Tax do not apply

7.0 Your personal data and GDPR

1. Personal data is any information that identifies you, such as name, address, phone number, or email.
2. This information is collected to provide your Passport benefits.
3. We collect data such as:
 - a. When and how you joined
 - b. Type of Passport held
 - c. Donations or in-kind contributions
 - d. Newsletter engagement
 - e. Communications with Fundraising Team
 - f. Events or activities attended
4. Data is stored securely on encrypted servers.
5. We may share limited data with third parties for payment processing and marketing.
7. We do not collect sensitive data (e.g., race, health, religion).

8. We never sell or swap your personal details.
9. If you buy a group Passport, you are not required to provide details of other individuals.
10. You may opt-in to receive marketing communications and can unsubscribe at any time.
11. Please inform NMMS if your contact details change.
12. Your rights under GDPR include:
 - Right to access
 - Right to rectification
 - Right to erasure
 - Right to restrict or object to processing
 - Right to data portability
 - Right to lodge a complaint with the Information Commissioner's Office (ICO)
13. We retain data for no longer than necessary to fulfil the purposes for which it was collected, typically up to 2 years after your Passport ends, unless longer retention is required by law.

For more details, see: <https://nationalminingmuseum.com/privacy-policy/>

6.0 Contact information

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